



Atwell College Board Meeting Minutes

6:00 pm Monday 17th February 2025

1.0 Open and Welcome

Present: Natalie Machin (Chair), Nicole Boak, Ken Bohan, Samantha Brown, Samantha Higgins, Kate Linton, Letitia Michael, Jennifer Parker, Darren Payton (Minutes).

Apologies: Cameron Henderson, Berry Johnston, Scott Linton, Koukla McCutcheon, Garth Paparone, Kunal Verma, Fiona Williams.

Absent:

2.0 Acknowledgement of country

We respectfully acknowledge the past and present Elders and traditional custodians of this land, the land of the spiritual rainbow serpent, the Waakal. It is a privilege for the Atwell College community to be standing on Whadjuk Noongar country.

3.0 Declaration of conflicts of interest

Any conflicts of interest with any agenda items identified by individual board members?

4.0 Minutes of Previous Meeting

Review minutes of previous meeting. Acceptance of minutes.

Accepted: Kate Linton

Seconded: Nicole Boak

5.0 Business Arising

5.1	Welcome new parent representatives	Information	Nat	2	Three new parent representatives on the College Board. Garth Paparone, Kunal Verma, Scott Linton. All submitted their experience and contributions they could make to the Board. All passed DoE security checks.	Nat welcomed new College Board members.
5.2	Welcome new staff representative	Information	Nat	2	Fiona Williams is the new staff representative, replacing Michael Ciccotosto who has taken up at position at Hedland Senior High School for 2025. Letitia Michael is the new Deputy Principal replacing Michael Ciccotosto at Atwell.	Nat welcomed the new representatives.

5.3	Executive Staffing Restructure	Information	Darren	5	Executive restructure following vacancies created by staff leaving. Tonia Brown to South Metro Education Regional Office and Michael Ciccotosto to Hedland Senior High School. Michael was Curriculum Deputy Principal and Tonia was Student Services Deputy Principal. Due to decreasing student numbers and resulting revenue reductions, we now have reduced three Deputy Principals to two with Student Services under each Deputy Principal. Kate Linton Deputy Principal Operations and Student Services Year 7, 8 and 9 and line manager of English, Mathematics, The Arts, Technologies and Kelly Hulin, Year 7, 8 and 9 Student Services Manager. Letitia Michael is the newly appointed Deputy Principal Curriculum and Student Services Year 10, 11 and 12 and line manager of Science, Humanities, VET, Health and Physical Education and Fiona Williams, Year 10, 11 and 12 Student Services Manager.	Letitia Michael was welcomed by Nat and Board members.
5.4	Current student numbers.	Information	Darren	2	Enrolments as at 10.02.2025 = 839. Year 7 = 101 (ES 11, Music 9, Netball 19, Rugby 0) Year 8 = 120 (ES 13, Music 12, Netball 10, Rugby 17) Year 9 = 133 (ES 15, Music 10, Netball 16, Rugby 18) Year 10 = 145 (ES 10, Music 13, Netball 11, Rugby 14) Year 11 = 184 (ES 10, Music 11, VET 40) Year 12 = 156 (ES 10, VET 47)	Discussion on student numbers projected for the future.

6.0 Agenda

6.1	Finance (<i>Appendix 1</i>)	Information	Darren	5	1. Student-Centred Funding Statement, 2. One-Line Budget Statement, 3. Cash Report and 4. Minimum Expenditure Requirement Report, will be adjusted after Census in two weeks and will be presented to the next Board meeting.	Financial Reports presented.
6.2	2024 WACE (<i>Appendix 2</i>)	Information	Darren	5	2025 WACE Report presented to the meeting with explanation of the results and positive outcomes contributing factors and the areas of concern and actions required.	WACE Report presented.

6.3	NAPLAN and OLNA	Discussion	Darren	5	Overhaul of the way Atwell College addresses NAPLAN and OLNA. New programme of study implemented for OLNA and priority given to planning and conducting NAPLAN testing, including rooming, timing and staffing.
6.4	2025 Public School Review	Discussion	Darren	5	The Public School review will take place on 2 nd July 2025 from 09:00 to 12:00. The review will only assess three domains from the 2024 Review, Community Relations, Leadership and resources. The review will have three sessions of 45 minutes. The Community relations and Leadership would be best served with Board and P&C members happy to take part in the review panel process. The Leadership and Resources domains will mainly be the Executive members, Finance staff and the leaders in the College.
6.5	Student Toilets <i>(Appendix 3)</i>	Information	Darren	5	Troy Pick contacted the school by email regarding the number of toilets open for students. Darren provided the school map and the NCC guidelines for toilet allocations per student.
6.6	2025 Meeting dates	Information	Darren	2	All meetings are on Monday evenings at 18:00. 17 th February, 24 th March, 12 th May, 16 th June, 04 th August, 08 th September, 27 th October, 01 st December 2025.

7.0 General Business

7.1

8.0 Next Meeting:

24th March 2025

9.0 Meeting Close: 18:59

Chair: NATALIE MACHIN

Signature: P. Malt

Date: 17-02-2025

Appendix 1:



Operational- Feb 2025

Student-Centred Funding Statement

Issued on 17 February 2025

School:	Atwell College	School Year:	Feb 2025
Region:	South Metropolitan Region	Aria:	0
		Distance to Perth (km):	21.2

Student-Centred Funding - Feb 2025

Per Student Funding:	\$0.00
Student and School Characteristics:	\$0.00
Disability Adjustments:	\$0.00
Targeted Initiatives:	\$0.00
Operational Response Allocation:	\$0.00
Regional Allocation:	\$0.00
Total Feb 2025:	\$0.00

Per Student Funding - At Census

Student and School Characteristics Funding – At Census

Funded Student FTE			Amount
Per Student	Below Threshold	Above Threshold	
Student Characteristics			



Student Characteristics Funding (Detailed) – At Census

Funded Student FTE	Amount
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Note: Please refer to the appropriate support sheet for further details on the calculations in the table above.

Operational-Feb 2025

Operational One Line Budget Statement

Issued on 17 February 2025

School: Atwell College School Year: Feb 2025 (Verified Jan Cash)

Region: South Metropolitan Region Aria: 0

Distance to Perth (km): 21.2

One Line Budget – Feb 2025

	Current Budget	Actual YTD	Variance
Carry Forward (Cash):	\$ 0	473,365	-473,365
Carry Forward (Salary):	\$ 859,595	859,595	0
INCOME			
Student-Centred Funding (including School Transfers & Department Adjustments):	\$ 0	0	0
Locally Raised Funds:	\$ 0	21,141	-21,141
Total Funds:	\$ 859,595	1,354,101	-494,506
EXPENDITURE			
Salaries:	\$ 16,233,457	904,447	15,329,010
Goods and Services (Cash):	\$ 0	159,923	-159,923
Total Expenditure:	\$ 16,233,457	1,064,370	15,169,087
Variance:	\$ -15,373,862	289,730	-15,663,593

Income

	Current Budget	Actual YTD	Variance
Carry Forward (Cash)	\$ 0	\$473,365.00	\$-473,365.00
Carry Forward (Salary)	\$859,594.82	\$859,594.82	\$ 0
Student-Centred Funding (including School Transfers & Department Adjustments)	\$ 0	\$ 0	\$ 0
Per Student	\$ 0	\$ 0	\$ 0
School and Student Characteristics	\$ 0	\$ 0	\$ 0
Disability Adjustments	\$ 0	\$ 0	\$ 0
Targeted Initiatives	\$ 0	\$ 0	\$ 0
Operational Response Allocation	\$ 0	\$ 0	\$ 0
Regional Allocation	\$ 0	\$ 0	\$ 0
School Transfers – Salary	\$ 0	\$ 0	\$ 0

Operational-Feb 2025

School Transfers - Cash	\$ 0	\$ 0	\$ 0
Department Adjustments	\$ 0	\$ 0	\$ 0
Locally Raised Funds (Revenue)	\$ 0	\$21,140.86	\$-21,140.86
Voluntary Contributions	\$ 0	\$50.00	\$-50.00
Charges and Fees	\$ 0	\$1,359.15	\$-1,359.15
Fees from Facilities Hire	\$ 0	\$ 0	\$ 0
Fundraising/Donations/Sponsorships	\$ 0	\$ 0	\$ 0
Commonwealth Govt Revenues	\$ 0	\$ 0	\$ 0
Other State Govt/Local Govt Revenues	\$ 0	\$ 0	\$ 0
Revenue from CO, Regional Office and Other schools	\$ 0	\$ 0	\$ 0
Other Revenues	\$ 0	\$19,731.71	\$-19,731.71
Transfer from Reserve or DGR	\$ 0	\$ 0	\$ 0
Residential Accommodation	\$ 0	\$ 0	\$ 0
Farm Revenue (Ag and Farm Schools only)	\$ 0	\$ 0	\$ 0
Camp School Fees (Camp Schools only)	\$ 0	\$ 0	\$ 0
Total	\$859,594.82	\$1,354,100.68	\$-494,505.86

Expenditure

	Current Budget	Actual YTD	Variance
Salaries	\$16,233,457.18	\$904,446.88	\$15,329,010.30
Appointed Staff	\$16,205,823.97	\$876,813.67	\$15,329,010.30
New Appointments	\$ 0	\$ 0	\$ 0
Casual Payments	\$24,082.47	\$24,082.47	\$ 0
Other Salary Expenditure	\$3,550.74	\$3,550.74	\$ 0
Goods and Services (Cash Expenditure)	\$ 0	\$159,923.48	\$-159,923.48
Administration	\$ 0	\$1,157.67	\$-1,157.67
Lease Payments	\$ 0	\$ 0	\$ 0
Utilities, Facilities and Maintenance	\$ 0	\$73,173.10	\$-73,173.10
Buildings, Property and Equipment	\$ 0	\$63,351.19	\$-63,351.19
Curriculum and Student Services	\$ 0	\$10,079.16	\$-10,079.16
Professional Development	\$ 0	\$886.36	\$-886.36
Transfer to Reserve	\$ 0	\$ 0	\$ 0
Other Expenditure	\$ 0	\$11,276.00	\$-11,276.00
Payment to CO, Regional Office and Other schools	\$ 0	\$ 0	\$ 0
Residential Operations	\$ 0	\$ 0	\$ 0
Residential Boarding Fees to CO (Ag Colleges only)	\$ 0	\$ 0	\$ 0
Farm Operations (Ag and Farm Schools only)	\$ 0	\$ 0	\$ 0
Farm Revenue to CO (Ag and Farm Schools only)	\$ 0	\$ 0	\$ 0
Camp School Fees to CO (Camp Schools only)	\$ 0	\$ 0	\$ 0
Total	\$16,233,457.18	\$1,064,370.36	\$15,169,086.82

Operational-Feb 2025

Cash Report

Issued on 17 February 2025

School: Atwell College School Year: Feb 2025 (Verified Jan Cash)
Region: South Metropolitan Region Aria: 0
Distance to Perth (km): 21.2

One Line Budget – Cash Component – Feb 2025

	Current Budget	Actual YTD	Variance	%Budget
Carry Forward:	\$ 0	473,365	-473,365	%
Student-Centred Funding (Including School Transfers and Department Adjustments):	\$ 0	0	0	%
Locally Raised Funds:	\$ 0	21,141	-21,141	%
Total Cash Budget:	\$ 0	494,506	-494,506	%

EXPENDITURE

Goods and Services:	\$ 0	159,923	-159,923	%
Total Cash Expenditure:	\$ 0	159,923	-159,923	%
Variance:	\$ 0	334,582	-334,582	

Locally Raised Funds (Revenue)

Locally Raised Funds	Current Budget	Actual YTD	Variance	%Budget
Voluntary Contributions	\$0.00	\$50.00	\$-50.00	%
Charges and Fees	\$0.00	\$1,359.15	\$-1,359.15	%
Fees from Facilities Hire	\$0.00	\$0.00	\$0.00	%
Fundraising/Donations/Sponsorships	\$0.00	\$0.00	\$0.00	%
Commonwealth Govt Revenues	\$0.00	\$0.00	\$0.00	%
Other State Govt/Local Govt Revenues	\$0.00	\$0.00	\$0.00	%
Revenue from CO, Regional Office and Other schools	\$0.00	\$0.00	\$0.00	%
Other Revenues	\$0.00	\$19,731.71	\$-19,731.71	%
Transfer from Reserve or DGR	\$0.00	\$0.00	\$0.00	%
Residential Accommodation	\$0.00	\$0.00	\$0.00	%
Farm Revenue (Ag and Farm Schools only)	\$0.00	\$0.00	\$0.00	%
Camp School Fees (Camp Schools only)	\$0.00	\$0.00	\$0.00	%
Total	\$0.00	\$21,140.86	\$-21,140.86	%

Operational-Feb 2025

Goods and Services (Expenditure)

Goods and Services	Current Budget	Actual YTD	Variance	%Budget
Administration	\$0.00	\$1,157.67	\$-1,157.67	%
Lease Payments	\$0.00	\$0.00	\$0.00	%
Utilities, Facilities and Maintenance	\$0.00	\$73,173.10	\$-73,173.10	%
Buildings, Property and Equipment	\$0.00	\$63,351.19	\$-63,351.19	%
Curriculum and Student Services	\$0.00	\$10,079.16	\$-10,079.16	%
Professional Development	\$0.00	\$886.36	\$-886.36	%
Transfer to Reserve	\$0.00	\$0.00	\$0.00	%
Other Expenditure	\$0.00	\$11,276.00	\$-11,276.00	%
Payment to CO, Regional Office and Other schools	\$0.00	\$0.00	\$0.00	%
Residential Operations	\$0.00	\$0.00	\$0.00	%
Residential Boarding Fees to CO (Ag Colleges only)	\$0.00	\$0.00	\$0.00	%
Farm Operations (Ag and Farm Schools only)	\$0.00	\$0.00	\$0.00	%
Farm Revenue to CO (Ag and Farm Schools only)	\$0.00	\$0.00	\$0.00	%
Camp School Fees to CO (Camp Schools only)	\$0.00	\$0.00	\$0.00	%
Total	\$0.00	\$159,923.48	\$-159,923.48	%

Atwell College (4184)

2025 Minimum Expenditure Requirement

Issued on 17 February 2025

Region: South Metropolitan Region

Aria: 0

Distance to Perth (km): 21.2

2025 Budget = Student-centred Funding + School Transfers + Department Adjustments + Locally Raised Funds (excluding Reserve Transfers)

2025 Carry Forward = Salary Carry Forward + Cash at Bank (excluding Suspense, Tax and Deductible Gift Recipient funds)

2024 Budget = Student-centred Funding + School Transfers + Department Adjustments + Locally Raised Funds (excluding Reserve Transfers)

2025 Budget

2025 Budget (SCFM and Locally Raised Funds)

Current Budget	\$	0
Minimum Expenditure of 96%	\$	0

2025 Carry Forward (Salary and Cash at Bank)

Carry Forward	\$	3,028,986
2024 Budget	\$	18,305,575
% of 2024 budget	%	17
Minimum Expenditure of 10%	\$	302,899

2025 Minimum Expenditure Requirement

96% of Current Budget	\$	0
10% of Carry Forward	\$	302,899
Total 2025 Minimum Expenditure Requirement	\$	302,899

2025 Current Forecast Expenditure

Salaries	\$	16,233,457
Appointed Staff	\$	16,205,824
New Appointments	\$	0
Casual Payments (General)	\$	9,822
Casual Payments – Leave Relief	\$	14,261
Other Salary Expenditure	\$	3,551
Goods and Services (Cash Expenditure)	\$	0
Total Expenditure 2025	\$	16,233,457

Information Used

2025 Budget	Feb 2025
Verified Cash	Jan 2025

2024 WACE Achievement

Overall public school WACE achievement was 89.7%, similar to 90.2% in 2023.

Statewide WACE achievement was 92.4% compared with 92.7% in 2023.



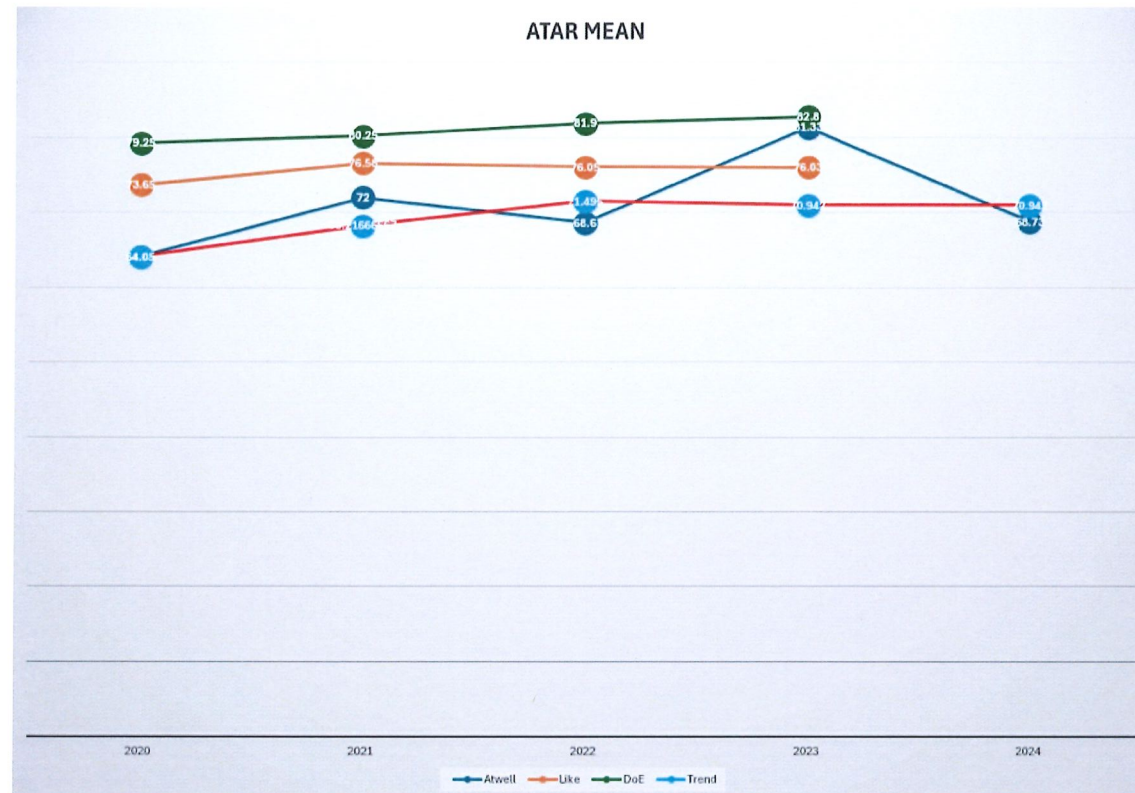
ATAR Mean

State statistics are no longer provided by the School Curriculum and Standards Authority. The mean below been calculated from the student's individual results.

	2024	2023	2022	2021	2020
School	68.73	81.33	68.60	72.00	64.05
Like		76.03	76.05	76.58	73.65
DoE		82.80	81.90	80.25	79.25



ATAR Mean



95+ ATAR

Faris Kanawati	95.85
Mitchell Bradley	95.65



85+ ATAR

Diego Navarrete	94.10
Tomaizena Johnston	91.60
Kayla Phan	90.70
Brady Muggeridge	89.80
Lillie Halton	89.70
Foram Valand	89.00
Ashlyn Belohlawek	87.15



80+ ATAR

Micah Luo	84.45
Charlie Fehlberg	81.45



75+ ATAR

Scott Marriott	78.20
Alysha Adaszko	77.70
Tyson Sargent	77.70
Daniel Marriott	76.95

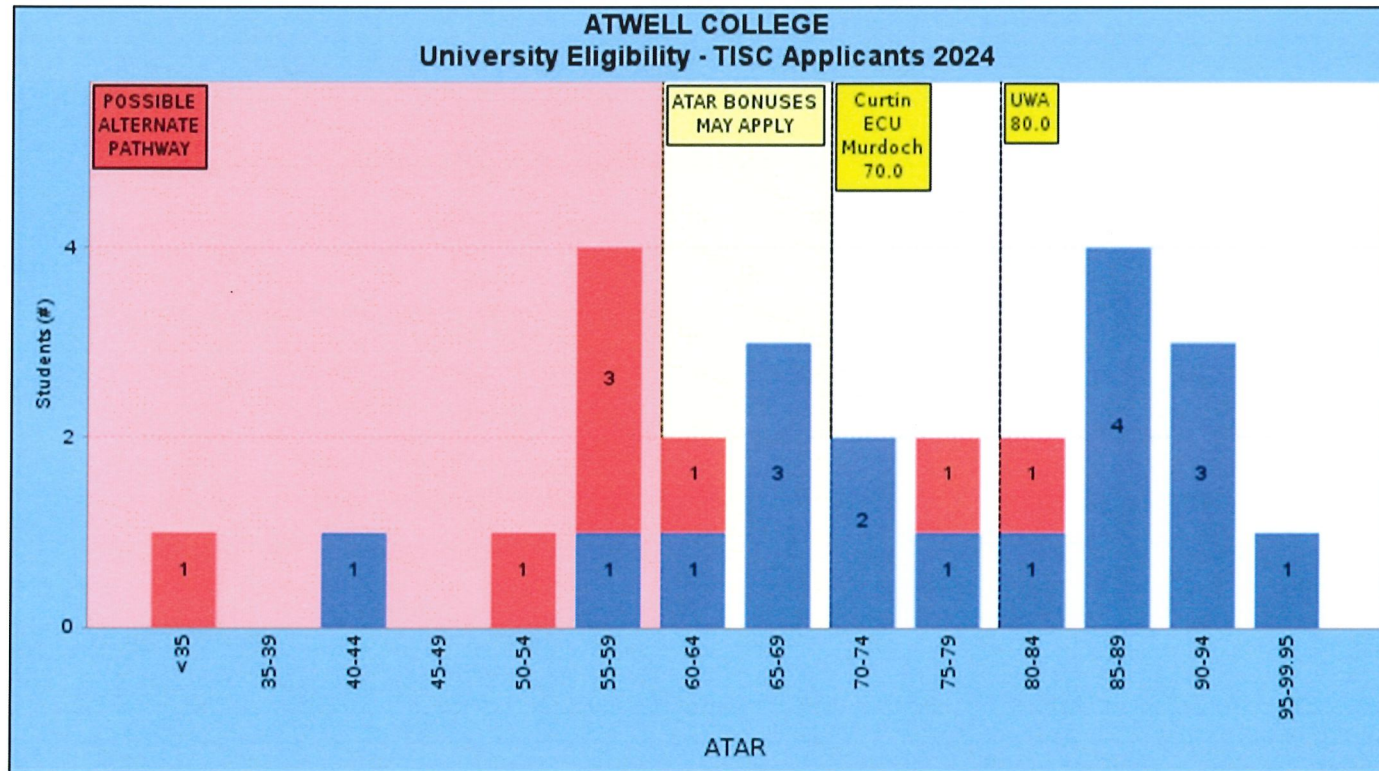


WACE Achievement Rate

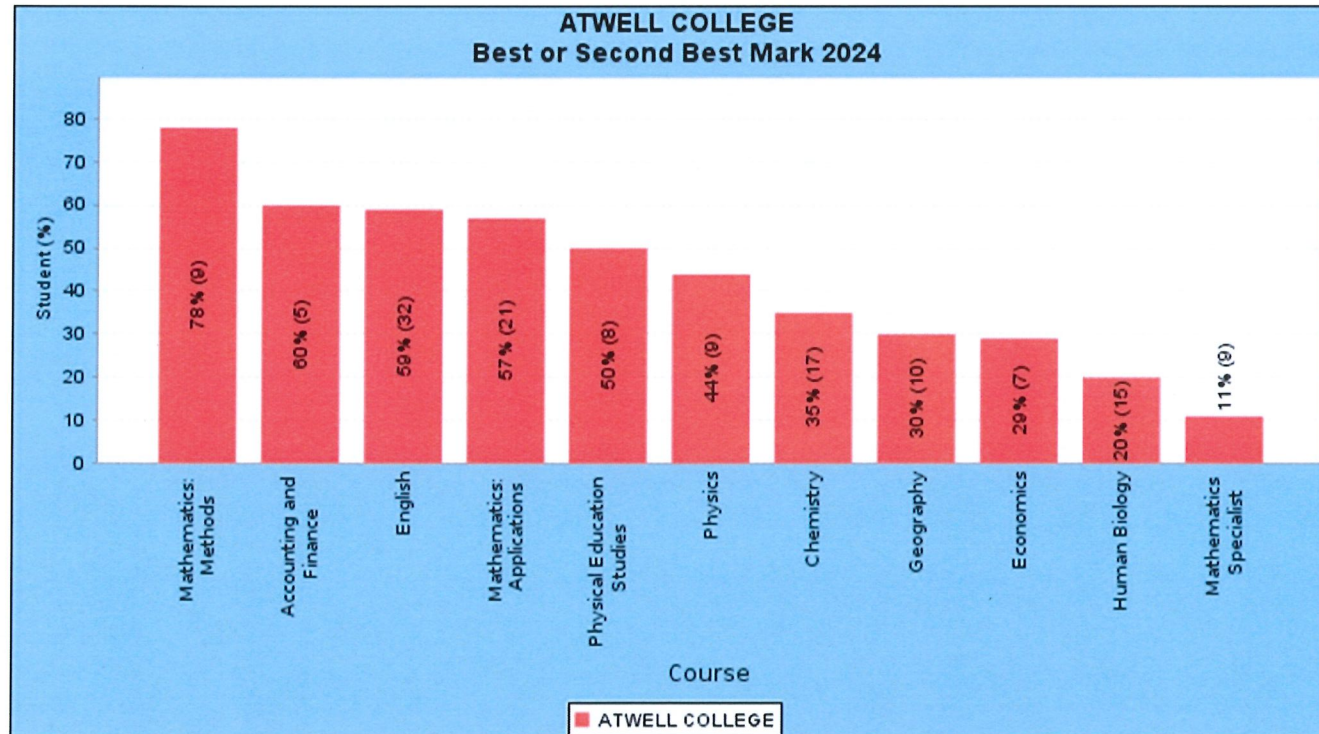
	2024	2023	2022
Atwell College	87% (148)	91% (133)	84% (159)
Like Schools	91%	93%	91%
DoE	90%	90%	89%



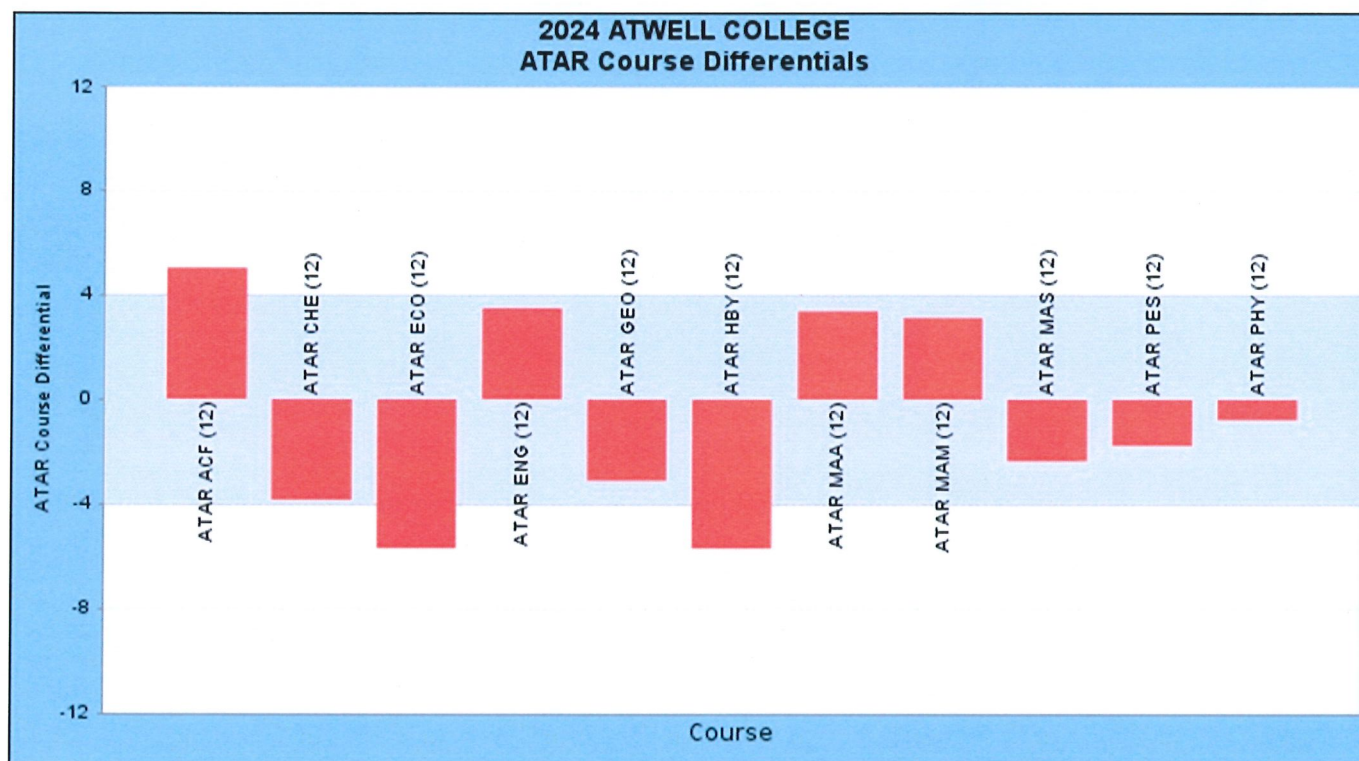
University Eligibility – TISC Applicants



Best or Second Best Mark



ATAR Course Differentials

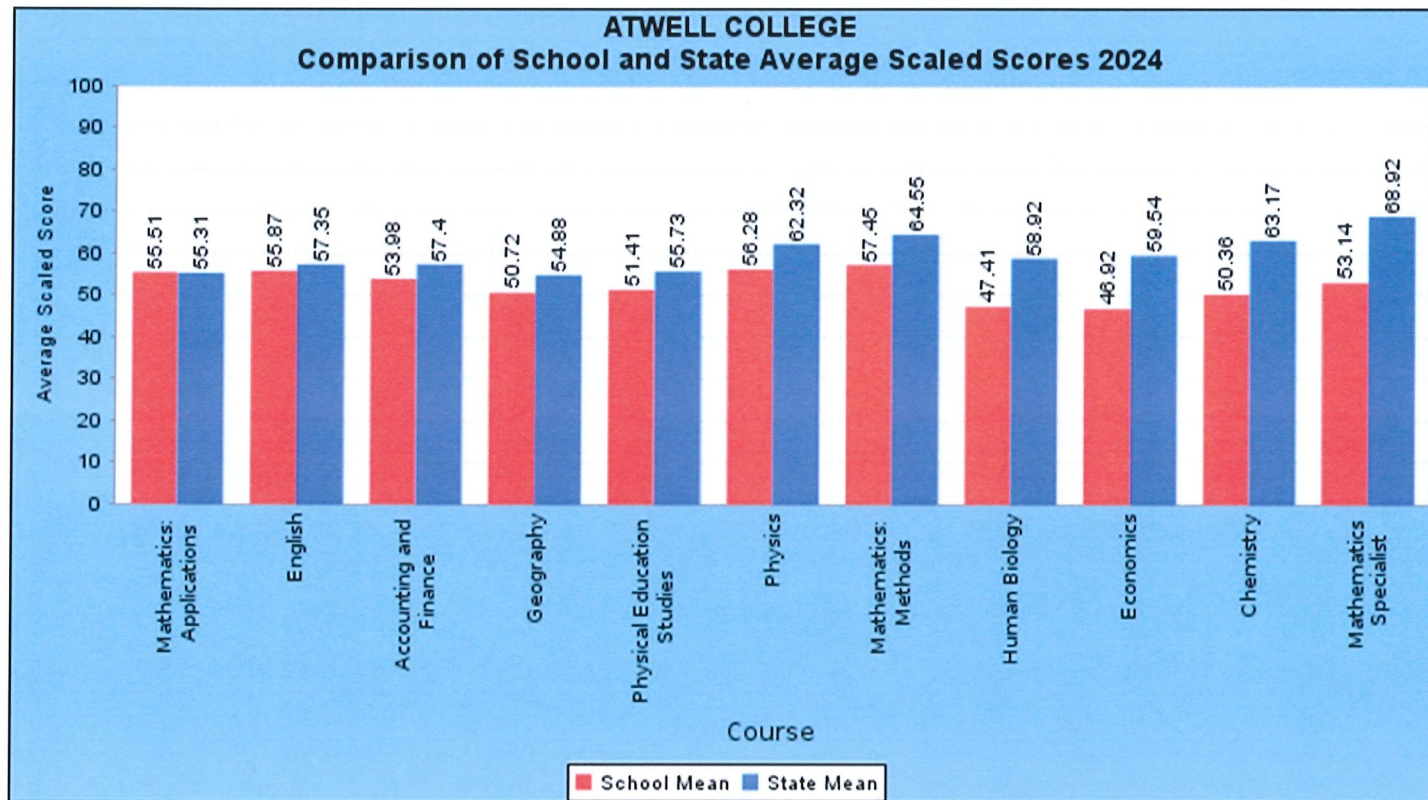


Vocational Education and Training (VET)

VET Participation Rate (count; enrolled in VET as % of Cohort) Source: Department data						
	2024	2023	2022	2021	2020	2019
School VET enrolments	131 (50%)	102 (47%)	181 (66%)	175 (66%)	182 (74%)	181 (75%)
Funded VET students	79%	75%	75%	75%	75%	78%
Level of highest qualification achieved (of VET enrolled students)						
Diploma						
Certificate IV	13 (10%)	12 (12%)	15 (8%)	25 (14%)	28 (15%)	16 (9%)
Certificate III	15 (11%)	16 (16%)	19 (10%)	16 (9%)	12 (7%)	19 (10%)
Certificate II	84 (64%)	58 (57%)	105 (58%)	102 (58%)	111 (61%)	113 (62%)
Certificate I		1 (1%)	2 (1%)	1 (1%)		
No certificate completed	19 (15%)	15 (15%)	40 (22%)	31 (18%)	31 (17%)	33 (18%)
Students with more than one qualification (% of VET enrolments)						
3+ qualifications	14 (11%)	18 (18%)	15 (8%)	22 (13%)	7 (4%)	22 (12%)
2 qualifications	32 (24%)	21 (21%)	37 (20%)	34 (19%)	43 (24%)	37 (20%)
Endorsed programs unit equivalents achieved						
Number	242	113	164	154	142	



Average Scaled Score – School Vs State



Where to from here?

- Whole school
- Learning area
- Individual teacher



Interpreting data

“Many factors affect student achievement, some of which are outside the control of schools.

No single table or data source should prevail in drawing conclusions about the performance of students at schools.

Small numbers of candidates at a school can bias inferences, particularly with percentages.”

School Curriculum and Standards Authority



ATAR Summary Report

Description: This table provides a summary of the Year 12 performance data in each of the externally examined courses offered by the school over the last three years including: numbers of examination candidates; average scaled scores; scaled scores of 75+; first and second best scores; and course differentials.

	Course mean scaled score more than 1 standard deviation above the expected mean
	Course mean scaled score within 1 standard deviation above or below the expected mean
	Course mean scaled score more than 1 standard deviation below the expected mean

Course	Exam Candidates			Average Scaled Score			Scaled 75+			1 st or 2 nd Best Score			Course Differential		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
Accounting and Finance	0	12	5	-	56.86	53.98	0 (-)	0 (0%)	0 (0%)	0 (-)	8 (67%)	3 (60%)	-	2.95	5.03
Chemistry	6	9	17	49.99	57.72	50.36	0 (0%)	0 (0%)	0 (0%)	2 (33%)	3 (33%)	6 (35%)	-9.46	-2.35	-3.85
Drama	0	3	0	-	50.67	-	0 (-)	0 (0%)	0 (-)	0 (-)	2 (100%)	0 (-)	-	-	-
Economics	11	5	8	48.35	56.84	46.92	1 (9%)	0 (0%)	0 (0%)	2 (20%)	1 (20%)	2 (25%)	-4.04	-4.11	-5.70
Engineering Studies	9	7	0	51.83	63.49	-	1 (11%)	0 (0%)	0 (-)	2 (22%)	2 (29%)	0 (-)	-0.16	-3.39	-
English	35	34	35	53.38	58.71	55.87	3 (9%)	3 (9%)	3 (9%)	18 (55%)	20 (59%)	20 (57%)	1.49	2.94	3.50
Geography	0	0	11	-	-	50.72	0 (-)	0 (-)	0 (0%)	0 (-)	0 (-)	2 (18%)	-	-	-3.12
Health Studies	21	12	12	53.52	56.07	57.58	1 (5%)	2 (17%)	0 (0%)	14 (67%)	5 (42%)	-	3.45	0.17	-
History - Modern	3	8	0	56.62	46.00	-	0 (0%)	0 (0%)	0 (-)	3 (100%)	1 (14%)	0 (-)	-	-6.47	-
Human Biology	12	14	17	46.69	48.49	47.41	0 (0%)	0 (0%)	0 (0%)	1 (9%)	6 (43%)	2 (12%)	-6.26	-3.96	-5.70
Japanese - Second Language	2	1	0	64.57	-	-	0 (0%)	0 (0%)	0 (-)	0 (0%)	1 (100%)	0 (-)	-	-	-
Mathematics Specialist	8	10	9	57.41	62.33	53.14	0 (0%)	3 (30%)	0 (0%)	2 (25%)	2 (20%)	1 (11%)	3.79	-1.65	-2.37
Mathematics: Applications	22	14	23	45.17	48.82	55.51	0 (0%)	0 (0%)	0 (0%)	5 (28%)	5 (36%)	12 (52%)	-3.68	-0.22	3.39
Mathematics: Methods	12	15	9	62.54	65.50	57.45	2 (17%)	3 (20%)	0 (0%)	10 (83%)	7 (47%)	7 (78%)	8.51	4.60	3.13
Physical Education Studies	13	5	8	48.64	55.80	51.41	0 (0%)	0 (0%)	0 (0%)	4 (33%)	2 (40%)	3 (37%)	-3.20	1.57	-1.77
Physics	6	10	9	56.16	60.77	56.28	0 (0%)	0 (0%)	1 (11%)	3 (60%)	3 (30%)	4 (44%)	-	-1.88	-0.79



Appendix 2:

Atwell College Toilets (14.02.25) National Construction Code (NCC) Requirements

Total School Population 839 students (1030 in 2023). Education Support has 123 students with their own toilet blocks.

368 males require 6 toilet pans and 4 urinals and 348 females require 11 toilet pans.

D Block Male: 2 toilet pans and 3 urinals Female: 3 toilet pans

E Block Male: 2 toilet pans and 3 urinals Female: 3 toilet pans

F Block Male: 2 toilet pans and 3 urinals Female: 4 toilet pans

H Block Male: 1 toilet pan and 2 urinals Female: 3 toilet pans

Total is 7 Male toilet pans and 11 urinals and 13 Female toilet pans.

Atwell College has more than the required amenity for male with 7 toilet pans and 11 urinals to the required 6 and 4, and female with 13 toilet pans to the required 11.

7 toilet pans and 11 urinals covers 700 male students and 13 pans covers 500 female students, in which case the current usage is higher than that required for compliance.

How many toilets required in a school?

Users	Number of toilet pans	Number of urinals	Number of washbasins
Male Students	1 per 1 to 25 male students 2 per 26 to 75 male students 3 per 76 to 150 male students 4 per 151 to 200 male students Add 1 per 100 for > 200 male students	1 per 1 to 50 male students 2 per 51 to 100 male students Add 1 per 100 for > 100 male students	1 per 1 to 10 male students 2 per 11 to 50 male students 3 per 51 to 100 male students 4 per 151 to 200 male students Add 1 per 75 for > 100 male students
Female Students	1 per 1 to 10 female students 2 per 11 to 25 female students Add 1 per 25 for 26 to 100 female students Add 1 per 50 for > 100 female students		1 per 1-10 female students 2 per 11-50 female students 3 per 51-100 female students Add 1 per 75 for >100 female students

Source: <https://alsco-au.tempurl.host/2018/11/how-many-toilets-do-you-need/>

