



ATWELL COLLEGE

Minutes for Board Meeting on Tuesday 21st November 2023 commencing 6:30pm

	ITEM	ITEM TYPE	LED BY	TIME (min)	DISCUSSION/PROGRESS REPORT	ACTION/TIMELINE
1.0	Welcome					
Attendees: Ken Bohan, Edward Proudler, Nicole Boak, Michael Ciccotosto, Jennifer Parker, Sam Brown						
Apologies: Kolin van der Wal, Cindy van der Wal, Natalie Machin, Samantha Higgins, Chelsea Packer						
1.1	Welcome and acknowledgement of country.	Natalie	1	I acknowledge that we meet on Wadjak Noongar boodjar. I acknowledge the traditional custodians and their continuing connection to land, waters and community, and I offer my respects to Elders past, present and emerging.		
2.0	Minutes of Previous Meeting					
2.1	Review minutes of previous meeting.	Natalie	2	Acceptance of minutes. Accepted by: Nicole Boak Seconded by: Jennifer Parker		
3.0	Business Arising					
3.1	Book list	information/ discussion	Mike	2	Contributions and charges Year 12 ATAR English now included.	
3.2	Local intake area – update Student movement	information/ discussion	Mike	5	Student attrition since Year 7 to Yr 11 2023. 26 to other schools, 29 to employment, 51 to further study/training, 5 interstate, 3 overseas (total=114) Other schools; Lynwood-2, Gilmore-1, Harrisdale-1, SMYL-3, NLSC-3, Willetton-1, SEDA-6, D/Mercy-1, Aus Christ Coll-2, John Curtin-2, Leeming-1, comet Bay-1, Aranmore CC-1, Rossmoyne-1	

4.0 Agenda						
4.1	Attendance	information	Mike	5	Update on term 4 attendance.	<p>Unauthorised absences data is not accurate due to pulse being down in term 3.</p> <p>Students do not yet appreciate the impact of losing their good standing.</p> <p>Students are not allowed on reward excursions without good standing or too many unexplained absences.</p> <p>Discussion: Parents explaining absence or late and its being recorded as unreasonable. Do these effect good standing policy?</p>
4.2	College finances	Information / discussion	Mike	10	<p>Presentation of current college financial reports.</p> <p>Mike to follow up: Student school fee payments returning due to issues with the school's bank account. Confirmed issue is with Atwell bank. Still under investigation as to why this occurred.</p>	
4.3	Brazilian students	Information	Mike	2	Potential for 10 students of Year 10/11 age for 1 semester as a cultural immersion experience, selected by the Brazilian Govt.	
4.4	SIP	Information	Mike	6	Review of process (workload)	<p>PLC to incorporate instructional coaching, HITS/Teachwell, iStar & performance development.</p> <p>Mike to present to Staff at the schedule meeting next Wednesday.</p> <p>Goal of utilising PLCs in 2024</p>

6.0	Next Meeting – Week 4 - Tuesday 20 th February, 2024
7.0	Meeting Closed: 7.56pm

Board Chair Signature: P. mali Date: 26-03-2024