Atwell College Therapists in School Agreement – Provider

ATWELL COLLEGE
Embracing the Future

Student Name:	**Student Date of Birth:**
Therapy Organisation:	**Therapy Provider Name:**
Provider Position:	**Provider Email & Contact Number:**

Atwell College is committed to ensuring the best educational outcomes for our students. A minimum standard contract has been developed to promote a collaborative working relationship between Therapists, Parents, and the College.

In the best interests of student's successful transition into the new school year/term, therapy sessions will not start until **week 4 of Term 1 and week 2 for Terms 2, 3 and 4**. This will also allow teachers time to prepare timetables and class routines that will best support long term and committed times for therapist to be able to visit.

Therapists

- Therapists will liaise and support home and college strategies/ equipment that assist their client to achieve their identified therapy goals.
- Therapists will provide the College a copy of their current WWC card, up to date insurance indemnity and professional registration details along with a signed copy of the Colleges Confidential Declaration and Therapy Agreement (from the parents) before booking therapy sessions. (The same is required for Therapy Students wishing to observe)
- Therapists work collaboratively with Parents and the College to identify and prioritise goals that are relevant in the College setting.
- Therapists will share post session outcomes with the College and family via email after each therapy session. Inability to do so could result in future sessions being put on hold.
- When relevant, therapists will provide training at the College to upskill Staff.
- Therapist will email the Therapy Coordinator at the end of each term to rebook sessions; **sessions do not automatically roll over.**

Organisation Address:	**ABN**:
Insurance provider:	**Expiry date**:

Public liability insurance

Note: The school is obligated to ensure that any allied health/NDIS provider complies with the insurance requirements for external third parties accessing school sites during school hours. They have public liability insurance covering the legal liability of the third party, its employees and agents in connection with the purpose of the school visit, must be for an amount of not less than $20,000,000 for any one occurrence and unlimited in the aggregate.

Is a copy of the provider's public liability insurance cover provided? Please select one: ☐Yes ☐No	**Is the provider registered with the NDIS?** Please select one: ☐Yes ☐No

Photocopies attached:
☐Working with Children (WWC) Check
☐Nationally Coordinated Criminal History Check (NCCHC) – Department of Education
☐NDIS Worker Screening Clearance
☐Professional Registration (behaviour specialist exempt)

Provider acknowledgment

☐Provider understands schools will require an on-site induction before any provider staff (including relief or temporary staff) access school sites and students. **Schools do not pay any costs for the provider to attend an onsite induction.**

☐Provider must understand and comply with Department of Education policies and school procedures.

☐Provider will notify the parent and school in writing should the details provided in the service schedule change.

☐Provider will immediately inform schools about anything related to a student's welfare or safety. This includes concerns with suicidal behaviour and non-suicidal self-injury (NSSI).

☐Provider will provide a written handover at the end of the agreement period that includes:

- any ongoing risks for the student
- recommendations for any further support for the student, their family or the school community
- any further action to be taken by the agency.

Disclosure - Inability to meet the points in this agreement will result in reduced access to the College until all parties are able to rectify and successfully adhere to this agreement.

Please email signed form to atwell.col.therapists@education.wa.edu.au

Provider representative name:	
Signature:	**Date**: Click or tap to enter a date.