



04 May 2026

STUDENT ONLINE SERVICES

ACCEPTABLE USE AGREEMENT (YEARS 7–12)

I (student) agree to follow the rules below when using Department-provided online services:

- I will use online services only for learning, educational research, and school-related purposes.
- I understand that I am responsible for all activity in my online services account.
- I will check with a teacher before sharing images or providing information about myself or others.
- I will keep my password private and will not share it with other students.
- I will not allow others to log in or use my online account.
- I will tell a teacher immediately if I believe someone else is using my account.
- I understand that the school and the Department of Education may monitor my use of online services.
- If I encounter content that is inappropriate or makes me feel uncomfortable, I will inform a teacher. Examples include violent, racist, sexist, pornographic, offensive, intimidating, or illegal content.
- I will not use online services for personal gain, illegal activity, bullying, harassment, or to access/send inappropriate materials, including software that may damage computers, data, or networks.
- I will acknowledge the creator or author of any material used in my school work through appropriate referencing.
- I will obtain permission from the copyright owner before reusing material in portfolios, competitions, or any purpose beyond private research and study.
- I will use respectful and appropriate language in all online communications.
- I will not attempt to access websites blocked by the school or the Department.
- I will not damage or disable computers, systems, or networks belonging to the school, the Department, or any organisation.

I understand that:

- I am responsible for my actions while using online services, including any breaches caused by allowing another person to use my account.
- Misuse of online services may result in disciplinary action, determined by the Principal in accordance with the Department's Behaviour Management in Schools policy.
- I may be held liable for offences committed using online services.

Processed on: ____ / ____ / _____ By (initials): _____