Atwell College Board Meeting Minutes

Chairperson: Jennifer Parker

Venue: A101 **Time:** 18:00 **Week 33:** Monday 26th October 2026 **Minutes:** Darren Payton

Present: Nicole Boak, Ken Bohan, Samantha Brown, Berry Johnston, Kate Linton, Letitia Michael, Jennifer Parker, Darren Payton, Linda Potter. (9)

Apologies: Sam Higgins (1)

Absent: Kunal Verma (1)

1. Acknowledgment of country

Jennifer Parker *(18:02 – 18:03)*

We respectfully acknowledge the past and present Elders and traditional custodians of this land, the land of the spiritual rainbow serpent, the Waakal. It is a privilege for the Atwell College community to be standing on Whadjuk Noongar country.

2. Declaration of Conflicts of Interest

Jennifer Parker *(18:04 – 18:05)*

Are there any conflicts of interest with any agenda items identified by individual board members?

Action: *None.*

3. Minutes of the previous meeting

Proposed: *Berry Johnston* ***Seconded:*** *Nicole Boak* Confirmed

4. Business Arising

4.1 Board Training Opportunity

Darren Payton *(18:05 – 18:07)*

Board Training for Principals and Chairs Linking Schools and Communities (Online) workshop will be conducted on Thursday 29th October 2026. The workshop runs from 08:30 to 14:30 and will be held in the Board room (A101). The workshop content includes:

- Roles, responsibilities and decision making capacity of the Board.
- Foundations of an effective Board.
- Setting direction.
- Monitoring risk.
- Monitoring performance.

Action: *Jennifer, Darren, Letitia and Linda will attend.*

4.2 Year 12 Graduation Ceremony

Letitia Michael *(18:06 – 18:10)*

The Graduation Ceremony was held at the Mount Pleasant Church, Booragoon on Thursday 15th October 2026 and was one of the best ceremonies yet. The students acquitted themselves very well and the whole ceremony flowed perfectly within two hours and twenty minutes. The Year 12 Farewell Breakfast was conducted on Wednesday 14th October 2026 and was a fun and smoothly run event. Requests for additional tickets from larger families were able to be accommodated and will be streamlined next year.

Action: *All parents and their guests were accommodated with sufficient seating available for all attendees.*

We provide high quality teaching and learning experiences that empower our students to thrive, be successful lifelong learners and resilient, prosocial citizens.

5. Agenda

5.1 Finance *(Appendix 1)* — **Darren Payton** *(18:11 – 18:22)*

Atwell College remains in a strong financial position, reflecting effective financial management, prudent expenditure practices and strategic budget planning. Cash reserves remain healthy, revenue is tracking favourably and expenditure continues to be carefully managed to support College priorities and student outcomes. The College's sound financial stewardship provides a solid foundation for ongoing operations and future strategic initiatives.

The Board is advised that, while the current position is positive, continued diligence will be required in future years as projected enrolment decreases may impact Student Centred Funding. The College will therefore continue to apply rigorous financial planning and monitoring processes to ensure long term sustainability whilst maintaining high quality educational programmes and services for students.

Action: *None.*

5.2 2026 Enrolments Update — **Darren Payton** *(18:23 – 18:26)*

Year 7 currently has 98 students including 19 Education Support students.

Year 8 currently has 125 students including 27 Education Support students.

Year 9 currently has 118 students including 22 Education Support students.

Year 10 currently has 128 students including 24 Education Support students.

Year 11 currently has 119 students including 13 Education Support students.

Year 12 currently has 139 students including 4 Education Support students.

Total 727 students including **109** Education Support Students.

Action: *Darren will provide final confirmation to be provided after the Semester Two Census.*

6. General Business

6.1 2027 Academic Extension Programme — **Letitia Michael** *(18:27 – 18:29)*

Over 40, Year 5 and 6 students sat the AEP test last term. Historically, most successful applicants come from Year 6, with five Year 5 students accepted last year. We have accepted an additional 12 students from the testing. Two students had already been accepted into GATE at Perth Modern and Melville SHS. We are also reviewing NAPLAN to increase the Academic Extension class size to 19 students.

Action: *Questions or feedback may be directed to Letitia.*

6.2 Australian Education Support Award — **Darren Payton** *(18:30 – 18:34)*

Darren informed the Board that Atwell College has been recognised nationally through the Australian Education Awards, with the College's Education Support programme receiving recognition for its outstanding contribution to inclusive education and student outcomes.

The Board acknowledged the significant work undertaken by education support staff, teachers and leaders in developing a high quality and inclusive learning environment for students. Members congratulated staff on the achievement and noted the positive reflection this recognition brings to the College community.

Action: *The Board congratulates all staff involved and acknowledges the contribution of the Education Support team in achieving this recognition.*

Meeting Closed: 18:45 **Next Meeting:** Monday 30th November 2026

Next Chair: Jennifer Parker **Signature:**  **Date:** 26th October 2026